

Lao People Democratic Republic
Peace Independent Democracy Unity Prosperity



Ministry Labour and Social Welfare
Office of National Regulatory Authority for
UXO Action Sector in Lao PDR

No. /ONRA
Vientiane, Date:

Meeting Minute
Q2 2023 Victim Assistance Technical Working Group Meeting

To : Director General of NRA
Subject : Reporting Minute of Q2 2023 Victim Assistance Technical Working Group Meeting

- Referring to the Minister of MLSW Agreement No. 4999/MLSW dated 09 November 2022 on NRA Structure and Mandates.
- Referring to Q2 2023 workplan of Victim Assistance Unit.

NRA Victim Assistance (VA) Unit organized quarterly VA TWG Meeting on 30 June 2023 at NRA office meeting room :

I. Objective

This activity will contribute to *Improved capacity of the NRA in strategic direction for the sector, supervision, data use and resource-mobilization including discourse on alternative financing modalities* for UXO Victim Assistance in Lao PDR.

More specifically, VA TWG will enable UXO stakeholders and concerned line ministries are invited to the meeting to seek for better coordination in providing UXO Victim Assistance.

Major agenda of this activity was as follows:

- Update the last TWG Meeting Minutes
- Presenting the achievement for Q2-2023 compared to the 9th NSEDP (# of victims VA unit shall support) and SPFIII targets (integration)
- Drafted Victim Assistance Report Forms
- Progress of Establishment of VA's Operator information management (IM) coordinators
- Establishment of Gender issue into UXO Sector
- Others

II. Participants

The meeting was chaired by Mr. Bounpheng Sisawath Deputy Director General of NRA and 36 participants (13 female, 36%) including by online participation of PRAs.

The participants include NRA staffs, Department of Planning and International Cooperation MLSW, Policy for The Devotees, Disability & The Elderly Department MLSW, International Organization Department MoFA, Skill Development Institute MLSW, Rehabilitation and Curative Department MoH, Center of Medical and Rehabilitation (CMR), Department of vocational development training Lao Youth Union, Skill Development Center Vientiane Capital LSW Department, Xiengkhaung PRA, Haouphan PRA, Laungprabang PRA, Bolikhamxay PRA, Khammaun PRA, Savannakhet PRA, Salavan PRA, Sekong PRA,

Champasak PRA and Attapue PRA, UNDP, KOICA-PIU, UXO Lao, Humanitarian Inclusion (HI), COPE, Norwegian's People Aid (NPA), World Education, Quality of Life Association, Lao Disable People Association.

III. Summary

The presentations are delivered to the VA TWG Meeting as followings :

1. Update the last TWG Meeting Minutes

- Coordination mechanism/system between NRA-VA and its implementing partners (IPs) and concerned ministries has hindered effective implementation and monitoring of VA activities. NRA VA will organize the UXO/Mine Victim Assistance Database Training workshop for UXO/Mine Victim Assistance Operators to ensure the standardized reporting forms are properly applied and VA Database Coordinators' TOR is drafted.
- Drafted VA Reporting Form

2. Presenting the achievement for Q1-2023 compared to the target of 9th Five Years NSEDP and SPFIII.

- VA Unit presented January to March 2023 achievement for the UXO VA. See the table below for detail:

Activities	Milestone (2023)	No. received Assistance	Progress
Provide Medical Treatment and support for the funeral of death victim	50	14	28%
Provide Physical Rehabilitation	150	21	14%
Provide Vocational Training and Economic support	400	60	15%
Psychological support	50	12	24%
Right of PWD Awareness	500	1,449	289%
Total:	1,150		

- The accidents and victims' data collection to the end of the June 2023: 9 accidents occurred resulting in 19 victims (Seven boys injured, two men injured, three girls injured, three women injured and one boy died, two men died and one woman died).

3. NRA-VA Q2 2023 Work-Plan

NRA-VA Q3 2023 work-plan includes:

- Conducting one TWG Meetings.
- Conducting field monitoring and evaluation of coordination and data collection and reporting in Savannakhet, Xeingkhoulang and Huaphan province provinces.
- Data collection for new accidents and victims.
- Conducting data collection and information management training workshop for concerned ministries, PRA and VA service providers.
- Oversight of VA-KOICA Project in Xiengkhouang and Huaphane province.
- Monitoring and follow up of VA's service providers' implementation of the project.
- Organizing the VA coordination meeting for district authorities, village chiefs, cluster villages chiefs and health centers.
- Leading Medias from China to visit Laungprabang and Xeingkhoulang province to interview the UXO survivors.

4. VA Operators' 2023 Annual Work-Plans

- **Lao Youth Union (LYU)**

Provided vocational training to 400 UXO survivors in XK and HP.

- 195 UXO victims or their family's members in Xeingkhouang (XK) province.
- 206 UXO victims or their families members in Houaphan province

- **Quality of Life Association (QLA)**

- Completed of the baseline survey on UXO Victim in XK and HP 599 victims were interviewed which 341 from Xeingkhouang province and 258 from Hauphan province and the final report will be submitted to NRA.
- Selected 480 UXO victims and their families who need livestock support 240 from Xeingkhouang province and 240 from Hauphan province.
- Provided peer to peer consultation training for 216 survivors, Community leaders and district and provincial authorities in Xeingkhouang and Hauphan provinces.
- Provide peer to peer activity to 12 survivors and their families.
- Provided advocacy activity in the community for rights of disabled people to 1,445 people from provincial, district, village authorities, and related organizations.
- Designed for remodeling or improving the environment for PWD such as individual evaluated the need assistance.

- **World Education (WE)**

- Provided support for the cost of the medical treatment fee and funeral support to the killed victim's family.
- Conducted field monitoring with NRA to follow up the UXO survivors if they still need more medical treatment.
- Produced WVMF posters, flipcharts and stickers.

IV. Recommendations and Proposes and Action Plans

S.N.	Identified Problems/Challenges	Suggested & Agreed Solutions	Responsible	Due
1	Lack of coordination mechanism/system between NRA-VA and its implementing partners and concerned government ministries (e.g., MoH, district- and village-level government offices) has hindered effective implementation and monitoring of VA activities	NRA VA drafted roles and responsibilities and requested Ministries and VA implementers to assign the person for responsibility on VA coordination (=VA coordinator) and providing reporting to IMSMA Database	NRA VA Unit	Q3 2023
2	Insufficient services (e.g., livelihood support) provided for UXO victims including families of UXO victims.	More livelihood support for the families of UXO victims shall be developed and implemented. NRA and development partners shall include such activities when they are writing funding proposals.	NRA, Development Partners (UNDP)	Q2-Q3 2023
3	Poor communication between implementing partners (INGO, local associations and provincial or district level offices including PRA, DRA, and local hospitals) and NRA (e.g., delay in reporting, lack of reporting system, no widely-awared platform for communication) has resulted in poor VA database.	NRA VA unit and UNDP team developed reporting standard of procedure including templates, guideline, process of reporting and result framework (with clear identification of NRA's expectations and timeline for reporting) Once the reporting SOP is ready, NRA VA unit shall allocate budget to organize workshop with its implementing partners to disseminate it and build culture of communication. Current gap in VA data can be complemented by NRA VA unit conducting National Survey on UXO Victims and Accidents Phase II (2009 – 2022) in partnership with UNDP.	NRA VA unit NRA, UNDP	Q2-Q3 2023

		<p>VA Unit and IM Unit had revised the reporting form such as accident report form, victim report form and assistance report form.</p> <p>NRA VA Unit will request NRA board members including MoH, MoE, MoLSW and others to establish the Committee for VA data collection to promote coordination and communication among VA service providers, concerned ministries and NRA</p>		
4	Current VA support is not responsive to different needs of different UXO victims.	<p>Different needs of UXO survivors shall be understood and tailored support shall be provided. UNDP can provide NRA VA unit with technical support on conducting the needs assessment.</p>	NRA, UNDP	Q3-Q42023
5	Provincial Regulatory Authority (PRA), District Regulatory Authority (DRA) village chiefs, and local health facilities and district level health offices currently do not understand the support system for UXO victims and reporting process well (= Limited capacity of the local staff in implementing VA and reporting)	<p>Capacity building workshops for local level stakeholders shall be organized.</p> <p>Implementing partners shall also invite NRA and/or PRA VA officers to their own workshop. When IPs field level staff are equipped with good knowledge of available VA services, they can facilitate dissemination of the information about VA to the local population.</p>	<p>NRA</p> <p>Implementing Partners Will be organize in June 2023</p>	Q2-Q4 2023
6	Gender Analysis & Gender and Diversity (GAD) Action Plan in the UXO sector, Lao PDR	<p>A man and woman are assigned as VA TWG coordinators.</p> <p>The role and responsibility of coordinators will be drafted and presenting in Q3 VA TWG Meeting</p>	NRA VA Unit and UNDP team	Q3